

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Town Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, July 11, 2012
7:30 p.m.**

CALL TO ORDER

Mayor Raquel "Rae" Gonzalez called the Regular Meeting of the City Council to order at 7:30 p.m.

Council Present – Mayor Raquel "Rae" Gonzalez, Vice Mayor Joanne F. del Rosario and Council Members Joseph Silva, Diana Colvin and Helen Fisicaro were all present.

Staff Present – City Manager Laura Allen, City Attorney Roger Peters, Police Commander Jon Read, Acting Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Acting City Engineer Cyrus Kianpour, Acting City Planner Michael Laughlin and Administrative Technician III Caitlin Corley were in attendance.

Also Present – City Treasurer Laura Walsh was present.

REPORT FROM CLOSED SESSION

Mayor Gonzalez stated that there was no reportable action taken at the Closed Session Meeting on July 11, 2012 at 6:00 p.m.

ADOPTION OF THE AGENDA

Mayor Gonzalez asked if there were any changes to the agenda. None were noted. Mayor Gonzalez asked for a motion to adopt the agenda.

Action: Vice Mayor del Rosario moved to adopt the agenda; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

PRESENTATIONS

The Council presented Blaid and Owen Molloy with a proclamation in memory of Lanty Molloy, longtime Colma business owner.

Maureen O'Conner and Rommel Medina presented the Colma Citizen's Advisory Committee Scholarship Awards.

PUBLIC COMMENTS

Mayor Gonzalez opened the public comment period at 7:42 p.m. and seeing no one come forward to speak, she closed the public comment period.

CONSENT CALENDAR

The Mayor asked if there were any changes to the consent calendar. There were no changes requested.

1. Motion to Accept the Minutes from the June 13, 2012 Regular Meeting.
2. Motion to Approve Report of Checks Paid for June 2012.
3. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Second Quarter of 2012.
4. Motion Accepting July 1, 2011 Actuarial Valuation of Postemployment Health Benefits Report.
5. Motion to Adopt a Resolution Adding Subchapter 3.10 to Colma Administrative Code, Regulating Gifts and Establishing a Ticket Distribution Policy, and Amending Subchapter 3.07, Governing Certain Payments for Food, Beverages, Goods and Services.
6. Motion Finding That No Changes Should Be Made to the Investment Policy.
7. Motion to Adopt a Resolution Calling and Giving Notice of the General Municipal Election to be Held on November 6, 2012, for the Election of Three City Council Members, and Related Matters.

Action: Vice Mayor del Rosario moved to approve the Consent Calendar items #1 through #7; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0			

PUBLIC HEARING

8. ENGINEER'S REPORT

Acting City Engineer Cyrus Kianpour presented the staff report. Mayor Gonzalez opened the public hearing at 7:50 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Council Member Fisicaro moved to Adopt a Resolution Overruling Protests to and Adopting Engineer's Report on Sewer Service Charges for Fiscal Year 2012-2013, and Directing the City Engineer to File a Copy of the Engineer's Report with the San

Mateo County Tax Collector; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0		0	

9. NUISANCE ABATEMENT

City Attorney Roger Peters presented the staff report. Mayor Gonzalez opened the public hearing at 7:56 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action: Vice Mayor del Rosario moved to Introduce an Ordinance Amending Subchapter 2.01 of the Colma Municipal Code, Relating to Property Maintenance and Nuisance Abatement, and Section 1.05.020 of the Colma Municipal Code, Relating to Penalties for Infractions, and to waive a further reading of the ordinance; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0		0	

NEW BUSINESS

10. VALUE BASED CODE of CONDUCT

City Manager Laura Allen presented the staff report. Mayor Gonzalez opened the public comment period at 8:09 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action #1: Council Member Silva moved to Adopt a Resolution Amending the Appendix to Subchapter 1.02 of the Colma Administrative Code, Amending the Value-Based Code of Conduct; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				

Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0		0	

Action #2: The Council each spoke about the pledge and signed it.

11. **RESOLUTION ESTABLISHING WATER CONVERSATION INCENTIVE PROGRAM**

City Attorney Roger Peters presented the staff report. Mayor Gonzalez opened the public comment period at 8:29 p.m. and seeing no one come forward to speak, she closed the public hearing. Council discussion followed.

Action #1: Council Member Fisicaro moved to Adopt a Resolution Adding Chapter 1.13 to the Colma Administrative Code, Establishing the Water Conservation Incentive Program; the motion was seconded by Vice Mayor del Rosario and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Raquel "Rae" Gonzalez, Mayor	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
Helen Fisicaro	✓				
Voting Tally	5	0		0	

COUNCIL CALENDARING

There will be a Community Meeting about Economic Development on **Wednesday, August 22, 2012 at 6:30 p.m.** at the Colma Community Center.

The next Regular City Council Meeting will be on **Wednesday, September 12, 2012 at 7:30 p.m.** at the Colma Town Hall Council Chambers.

REPORTS

Council Members reported on the events listed below:

Rae Gonzalez

- Brisbane Council of Cities Dinner, 6/22
- League of CA Cities Peninsula Division Dinner Meeting, 6/28

Diana Colvin

- Ribbon Cutting for Daly City Optometry, 6/27
- League of CA Cities Peninsula Division Dinner Meeting, 6/28

Helen Fisicaro

- HIP Housing Annual Luncheon, 6/15

ADJOURNMENT

The meeting was adjourned by Mayor Gonzalez at 8:33 p.m. in memory of James Fisicaro, father-in-law of Council Member Fisicaro, Ruth Peterson, Board Chair Emeritus of Sustainable San Mateo and Juana Vasquez, longtime Colma resident.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Caitlin Corley".

Caitlin Corley

Administrative Technician III